

EvCC Green Fee Committee Meeting Agenda				
<i>Date</i>	11/3/2020	<i>Time</i>	10:30 AM - 11:15 AM	
<i>Attendees</i>				
Name	Title	Position	Present? Y/N	
Gabe Lopez	Student Sustainability Officer	Student Chair	Y	
Phillip Evans	Student	Committee Member	Y	
Leah Curtis	Student	Committee Member	Y	
Linh Ngyuen	Student	Committee Member	Y	
Ben Austin	Student	Committee Member	N	
Jeff Fennell	Faculty	Faculty Committee Member	N	
Molly Beeman	RCM/Sustainability Manager/Staff	Staff Chair	Y	
Meeting called to order at:	10:15 AM	Quorum:	N	
Agenda Item #	Item Description	Facilitator	Minutes Alloted	Notes
#1	Welcome & discuss goals/expectations of committee	Gabe Lopez		
Next Steps:	N/A			
Assigned to?	N/A			
Date Due?	N/A			
#2	Review Green Fee	Gabe Lopez		
Next Steps:	Read over Green Fee and become familiar			Any information you need can be found in the shared
Assigned to?	All committee members			Google Drive.
Date Due?	November 17th - Next meeting			
#3	Review proposal process	Gabe Lopez		
Next Steps:	Look in shared drive at proposal process documents and review for next meeting			All the files are in the shared Google Drive. Becoming familiar
Assigned to?	All committee members			with the Financial Code would be very helpful to understand
Date Due?	November 17th - Next meeting			what your role on the Committee is.
#4	Recruiting another Student GFC member	Gabe Lopez		
Next Steps:	Actively look for & advertise that we are in need of another Student member			They can be anyone that you think may be interested in
Assigned to?	All committee members			sustainability or who you think would be a beneficial voice on
Date Due?	November 17th (or when you can)			the committee.
#5	"Homework"			
Next Steps:	Look in the shared Google Drive			Please do not hesitate to email me if you have any questions
Assigned to?	All committee members			on what's in the the Google Drive (or anything for that matter).
Date Due?	November 17th - Next meeting			See you all next meeting!
*Committee votes must be documented (Item description and yay's / nay's)				
Meeting adjourned at:	10:50 AM			